

Local Government Act 1972
Whalley Parish Council
Annual Meeting of the Council

Members of the Council, you are summoned to the Annual Meeting of the Parish Council to be held on Thursday 15th May 2025 in the Calder Room, Whalley Old Grammar School at 7.00pm

Signed: *EKHaworth*

Liz Haworth - Clerk & Responsible Finance Officer

Minutes

Agenda items should be submitted to the Clerk seven clear days before the meeting.
The Clerk will forward Councillors, all relevant information and supporting documents, 3 clear days before the meeting.

1.	To Elect a Chairman	
	Cllr Martin Highton was nominated for Chairman of the Parish Council. The nomination was unanimously agreed. Cllr Highton signed the Declaration of Acceptance of Office as Chairman.	2635/25
2.	Attendance & Apologies	
	Present: Cllr Allen, Cllr Ball, Cllr Duckworth, Cllr Mirfin, Cllr Highton (Chairman), Cllr Threlfall, Cllr Vickers.	2636/25
3.	Vice Chairman	
	Cllr John Threlfall was nominated for Vice Chairman of the Parish Council. The nomination was unanimously agreed.	2637/25
4.	Representatives on Committees and other Outside Bodies	
	It was resolved to appoint the following Councillors as the Parish Council representatives on the below committees and other outside bodies.	2638/25

Representatives to Committees & *Outside Bodies	Councillor(s)
*Adam Cottam Trust (3 members to serve for 4 yrs)	C Allen, C Ball, P Duckworth
Churchyard Committee	C Allen, C Ball (Chairman), M Highton, J Threlfall
*LALC Ribble Valley Area Committee	R Vickers
*Parish Liaison Committee	M Highton (Chairman), J Threlfall
Planning Committee	Full Council, J Threlfall (Chairman)
*Speed Working Party Group	J Threlfall
*QEII Playing Fields Trust	R Vickers
*Village Hall Committee	J Threlfall
Whalley, Barrow and Wiswell Joint Burial Committee	C Allen, P Duckworth, M Highton (Chairman), J Threlfall, R Vickers
*Whalley Education Foundation (2 members to serve for 3 yrs) (2025-2028)	C Allen, C Ball

5.	WPC Policies	
	It was resolved to review and confirm the Parish Council Policies are up to date.	2639/25
6.	Parish Council Meetings	
	<p>It was resolved to agree the dates below for the annual calendar of meetings.</p> <p>June 19th 2025</p> <p>July 17th 2025</p> <p>August 21st 2025</p> <p>September 18th 2025</p> <p>October 16th 2025</p> <p>November 20th 2025</p> <p>Budget Precept Setting Meeting November 27th 2025</p> <p>January 15th 2026</p> <p>February 19th 2026</p> <p>March 19th 2026</p> <p>April 16th 2026</p> <p>Annual Meeting of the Parish May 7th 2026</p> <p>Annual Meeting of the Council May 21st 2026</p>	2640/25
7.	Next Annual Meeting of the Parish Council	
	It was resolved to agree the date of the next Annual Meeting of the Council on 21 st May 2026.	2641/25

Meeting Closed at 7.15pm

Draft Minutes Subject to Confirmation